

## The Club Constitution

### 1. Name

The club will be known as Thackley AFC Juniors (the club).

### 2. Objects

- a) The purpose of the club is to promote the sport of amateur football, and provide facilities and encourage participation in the local community.
- b) The club is committed to the development of youth football. The club, officials and members will uphold the standards laid down by the Football Association and its codes of conduct.
- c) The club is committed to providing equal opportunity to all players involved with the club and the principles of fair play. The club has published an equal opportunities policy.
- d) The club will not discriminate against anyone on the grounds of sex, sexual orientation, race, nationality, ethnic origin, colour, religion or disability. The club is committed to its anti discrimination policy and this has been published for all members of the club.
- e) The club has a child protection policy and a child protection officer who can be approached in confidence. The club maintains that the first priority is the health, safety and welfare of its players
- f) The club will abide by its codes of conduct which covers coaches, officials, players, parents and spectators in line with FA guidance. These codes of conduct have been published and are available to everyone connected with the club
- g) The club is committed to achieving and maintaining the FA Charter Standard for youth football clubs.

### 3. Status Of Rules

These club rules form a binding agreement between each member of the Club.

### 4. Rules and Regulations

- a) The Club shall have the status of an Affiliated Member Club of The Football Association by virtue of its affiliation to The Football Association. The Rules and Regulations of The Football Association Limited and The West Riding County Football Association and any League or Competition to which the Club is affiliated for the time being shall be deemed to be incorporated into the Club Rules.
- b) The Club will also abide by The Football Association's Child Protection Policies and Procedures, Codes of Conduct and the Equal Opportunities and Anti-Discrimination Policy.

### 5. Club Membership

- a) The members of the Club shall be those persons listed in the register of members (the Membership Register), which shall be maintained by the Club Secretary.
- b) Membership of the club shall be open to anyone in accordance with 2(d). Membership shall become effective upon the prospective member's name being entered in the Membership Register
- c) In the event of a member's resignation or expulsion, his or her name shall be removed from the Membership Register.
- d) The Football Association and The West Riding County Football Association shall be given access to the Membership Register on demand
- e) The Club Committee shall determine an annual registration fee, payable on behalf of the player, from time to time. Any fee shall be payable on a successful registration and annually on behalf of each player. The committee will keep any annual fee at levels that will not impose a significant obstacle to people participating. Fees shall not be repayable.
- f) The Club Committee shall have the authority to levy further subscriptions from the members as are reasonably necessary to maintain the running of the Club and set the payment policy for those subscriptions. The committee will keep subscriptions at levels that will not impose a significant obstacle to people participating.

### 6. Club Committee (cont)

- e) An outgoing member of the Club Committee may be re-elected. Any vacancy on the Club Committee, which arises between Annual General Meetings, may be filled by a member proposed by one and seconded by another of the remaining Club Committee members and approved by a simple majority of the remaining Club Committee members. Otherwise a vacancy may be filled by election at a Special General Meeting.
- f) Save as provided for in the Rules and Regulations of The Football Association and the The West Riding County Football Association to which the Club is affiliated, the Club Committee shall have the power to decide all questions and disputes arising in respect of any issue concerning the Club Rules.

### 7. Annual and Special General Meeting

- a) An Annual General Meeting (AGM) shall be held in each year to:
  - i. receive a report of the activities of the Club over the previous year
  - ii. receive a report of the Club's finances over the previous year
  - iii. elect the members of the Club Committee
  - iv. consider any other business.
- b) Nominations for election of members as Club Officers or as members of the Club Committee shall be made in writing by the proposer and seconder, both of whom must be existing members of the Club, to the Club Secretary or Chairperson not less than 7 days before the AGM. Notice of any resolution to be proposed at the AGM shall be given in writing to the Club Secretary or Chairperson not less than 7 days before the Meeting.
- c) A Special General Meeting (SGM) may be called at any time by the Committee and shall be called within 21 days of the receipt by the Club Secretary of a requisition in writing signed by not less than five members stating the purposes for which the Meeting is required and the resolutions proposed. Business at an SGM may be any business that may be transacted at an AGM.
- d) The Secretary or Chairperson shall publicise the date of a General Meeting together with the resolutions to be proposed at least 14 days before the Meeting.
- e) The quorum for a General Meeting shall be five.
- f) The Chairperson, or in their absence a member selected by the Club Committee, shall take the chair. Each member present shall have one vote and resolutions shall be passed by a simple majority. In the event of an equality of votes the Chairperson of the Meeting shall have a casting vote.
- g) Minutes of the General meeting will be taken by a member of the Club Committee and a record held by the committee. The minutes will be made available to any member of the club.

### 8. Club Finances

- a) A bank account shall be opened and maintained in the name of the Club (the Club Account). Designated account signatories shall be the Club Treasurers. No sum shall be drawn from the Club Account except by cheque signed by both designated signatories. All monies payable to the Club shall be received by the Treasurer and deposited in the Club Account.
- b) The income and assets of the Club (the Club Property) shall be applied only to help maintain the running of the Club. No surplus or assets shall be distributed to members or third parties.
- c) The Club Committee shall have power to authorise the payment of remuneration and expenses to any member of the Club and to any other person or persons for services rendered to the Club.
- d) The Club shall prepare an annual Financial Statement in such form as shall be published to The County Football Association and any member of the Club.
- e) The Club Property, other than the Club Account, shall be vested in not less than two and no more than four custodians, one of whom shall be the Treasurer (the Custodians), who shall deal with the Club Property as directed by decisions of the Club Committee and entry in the Minutes of the Meeting shall be conclusive evidence of such a decision.
- f) The Custodians shall be appointed by the Club in a General Meeting and shall hold office until death or resignation unless removed by a resolution passed at a General Meeting.
- g) On their removal or resignation a Custodian shall execute a

- g) A member shall cease to be a member of the Club if, and from the date on which, he/she gives notice to the Club Committee of their resignation. A member whose annual membership fee or further subscription is more than 2 months in arrears shall be deemed to have resigned.
- h) The Club Committee shall have the power to expel a member when, in their opinion, it would not be in the interests of the Club for them to remain a member. An appeal against the expulsion may be made to the members through the committee.
- i) A member who resigns or is expelled shall not be entitled to claim any, or a share of any, of the Club property.

#### 6. Club Committee

- a) The Club Committee shall consist of the following Club Officers: Chairperson, Treasurer, Secretary and plus up to 6 other members, elected at an Annual General Meeting.
- b) Each Club Officer and Club Committee Member shall hold office from the date of appointment until the next Annual General Meeting unless otherwise resolved at a Special General Meeting. One person may hold no more than two positions of Club Officer at any time. The Club Committee shall be responsible for the management of all the affairs of the Club and will provide the highest standards of administration and financial propriety. Decisions of the Club Committee shall be made by a simple majority of those attending the Club Committee meeting. The Chairperson of the Club Committee meeting shall have a casting vote in the event of a tie. Meetings of the Club Committee shall be chaired by the Chairperson or in their absence any other committee member as agreed by the committee. The quorum for the transaction of business of the Club Committee shall be five.
- c) Minutes shall be taken of the Club Committee meetings and a record held by the committee. The minutes shall be made available to any member of the club.
- d) Any member of the Club Committee may call a Meeting of the Club Committee by giving not less than 7 days' notice to all members of the Club Committee. The Club Committee shall hold not less than four meetings a year.

conveyance in such form as is published by the Football Association from time to time to a newly elected Custodian or the existing Custodians as directed by the Club Committee. On the death of a Custodian, any Club Property vested in them shall vest automatically in the surviving Custodians. If there is only one surviving Custodian, a Special General Meeting shall be convened as soon as possible to appoint another Custodian.

#### 9. Dissolution

- a) A resolution to dissolve the Club shall only be proposed at a General Meeting and shall be carried by a majority of at least three-quarters of the members present.
- b) The dissolution shall take effect from the date of the resolution and the members of the Club Committee shall be responsible for the winding up of the assets and liabilities of the Club.
- c) Any surplus assets remaining after the discharge of the debts and liabilities of the Club shall be transferred to the West Riding Football Association or alternatively, such assets may be given to another registered CASC or registered charity, with the consent of The West Riding Football Association.

The club will ensure that the players will be provided with the appropriate guidance and coaching for that individual and the coaches will advocate activities appropriate for the age, maturity, experience and ability of each player.